

**BOARD MINUTES**  
**CUTTY'S DES MOINES CAMPING CLUB**  
**November 14, 2017**

Meeting was called to order at 6:24 P.M. Present were Ron Haynes, Travis Mollendor,  
Carrie Bennett, Mike McAllister and Kim Rawlings by phone.

**Treasurers report 11/14/2017:**

Vision Bank-Operating	\$ 63,631.00
Vision-Holding Account	\$ 27,786.00
Vision-Capital Expenditures	\$ 305,448.00
Community Choice (Loan) Savings	\$ 73,999.00
West Bank (Cash Reserves)	\$ 253,235.00
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<b>TOTAL</b>	<b>\$ 724,099.00</b>
Accounts Payable	\$ 0.00
Property Taxes Due 3/31/18	\$ 65,115.00

**Board Motion:**

A MOTION to approve the Treasurers Report by Travis, seconded by Mike.  
All members voted in favor.

**Board Motion:**

A MOTION to accept the Oct. 12, 2017 Executive Board Minutes with corrections by Travis, seconded by Mike.  
All members voted in favor.

**Board Motion:**

A MOTION to accept the Oct. 12, 2017 Meeting Board Minutes with corrections by Carrie, seconded by Travis.  
All members voted in favor.

Park Manager Report. No actions taken.

**Board Motion:**

A motion to accept the dates for the Board Business Dates by Carrie, seconded by Travis. Travis, Carrie and Mike voted in favor. Kim voted against.

Dates as follows: Club Hall Meetings: May 19<sup>th</sup>, June 16<sup>th</sup>, August 18<sup>th</sup>. Voter cutoff and resume deadline: June 4, 2018 at 5pm. Meet the Candidates: June 23, 2018. Annual Meeting: July 8<sup>th</sup>, 2018.

Pool Update by Travis. Elevation/Architectural Drawings complete. Permits completed. Fencing, Building & Electrical TBD.

Club House Air Handler Update by Travis. Discussion only. No actions taken.

Vision Statement Update by Carrie. Discussion only. No actions taken.

Proposal for 2018 Housekeeping by Brian Hebron.

**Board Motion:**

A MOTION to table the 2018 Housekeeping Proposal by Kim, no second.

**Board Motion:**

A MOTION to accept a Housekeeping Proposal to increase the 2018 budget line for housekeeping salaries to not exceed \$75,000 as a pilot program with a reviewal at 6 months from the start date by Mike, seconded by Travis. Travis, Mike and Ron voted in favor. Kim voted against. Carrie abstained.

**Board Motion:**

A MOTION to establish a flat rate per rental unit at the current 2017 guest rates for members and guests, effective April 1, 2018 by Carrie, seconded by Travis. All members voted in favor.

**Board Motion:**

A MOTION to lower the Membership Dues budget line for 2018 budget to \$550,000 by Travis, seconded by Mike. Carrie, Travis and Mike voted in favor. Kim voted against.

**Board Motion:**

A MOTION to increase the transfer fees for new memberships to \$500 by Carrie. No second.

**Board Motion:**

A MOTION to increase the transfer fees for new memberships to \$400 and increase fees to \$200 for family members by Travis, seconded by Mike. Mike, Carrie and Travis voted in favor. Kim voted against.

**Board Motion:**

A MOTION to increase the seasonal site fees for 2018 to \$1,350 (no mowing) and \$1,400 (with mowing) by Travis, seconded by Mike. All members voted in favor.

**Board Motion:**

A MOTION to increase the golf cart fees for 2018 to \$30 annually by Kim, seconded by Carrie. Carrie, Travis and Kim voted in favor. Mike voted against.

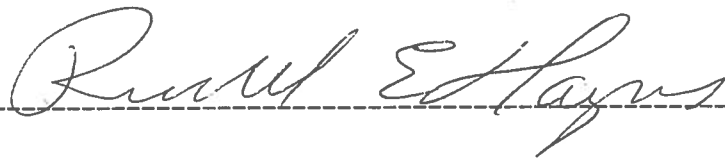
Proposed 2017-2018 Budget presented by Brian Hebron.

**Board Motion:**

A MOTION to accept the remaining line items on the 2017-2018 budget with corrections by Carrie, seconded by Mike. All members voted in favor.

A motion to adjourn the regular board meeting by Carrie, seconded by Travis. All members voted in favor.

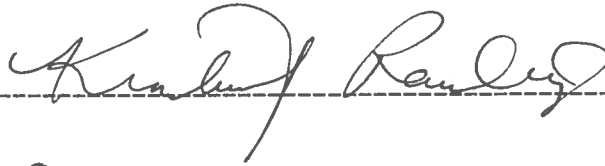
Ron Haynes, President



Date:

4-20-18

Kim Rawlings, Secretary



Date:

3/26/18

**Budget**

**2018**

<b>MEMBERSHIP DUES</b>	<b>550,000</b>
<b>DUES RECOVERY</b>	<b>50,000</b>
<b>TRANSFER FEES</b>	<b>50,000</b>
<b>CAMPER RENTAL</b>	<b>42,500</b>
<b>GUEST FEES</b>	<b>13,250</b>
<b>SECURITY GATE CDS</b>	<b>2,500</b>
<b>SEASONAL SITE FEES</b>	<b>260,000</b>
<b>STORAGE</b>	<b>100,000</b>
<b>SITE FEES</b>	<b>82,000</b>
<b>CLUBHOUSE RENTAL</b>	<b>6,500</b>
<b>RV MOVES</b>	<b>7,500</b>
<b>PATIO REVENUE</b>	<b>2,500</b>
<b>ACTIVITIES</b>	<b>16,000</b>
<b>COAST/COAST</b>	<b>5,500</b>
<b>C2C ELECTRIC SC</b>	<b>2,750</b>
<b>METER CHARGE</b>	<b>4,400</b>
<b>GC LICENSE &amp; TAG</b>	<b>5,000</b>
<b>MOBILE HOME RENT</b>	<b>13,200</b>
<b>WINTERIZATION</b>	<b>11,500</b>
<b>LABOR (RV RPR)</b>	<b>17,000</b>
<b>LAUNDRY</b>	<b>9,500</b>
<b>WINTER SERVICE FEE</b>	<b>45,500</b>
<b>MDSE (RV)-SERVICE</b>	<b>30,000</b>
<b>SNACK BAR</b>	<b>100,000</b>
<b>MDSE (RV)-STORE</b>	<b>20,000</b>
<b>GROCERIES</b>	<b>18,000</b>
<b>MDSE (STORE)</b>	<b>16,000</b>
<b>SURCHARGE</b>	<b>31,000</b>
<b>PROPANE</b>	<b>23,000</b>
<b>INTEREST INCOME</b>	<b>2,700</b>
<b>MISCELLANEOUS</b>	<b>500</b>
<b>LATE FEES</b>	<b>5,500</b>
<b>TOTAL REVENUE</b>	<b>1,543,800</b>

**2018**

<b>SALARIES - MANAGEMENT</b>	145,000
<b>SALARIES - MAINTENANCE</b>	160,000
<b>SALARIES - HOUSEKEEPING</b>	75,000
<b>SALARIES - STORE</b>	27,000
<b>SALARIES - SNACK BAR</b>	40,000
<b>SALARIES - SECURITY</b>	27,000
<b>SALARIES - CLERICAL</b>	37,000
<b>EMPLOYEE HLTH/DNTL</b>	35,000
<b>EMPLOYEE WRK/COMP</b>	25,000
<b>PAYROLL TAXES</b>	50,000
<b>CONTRACT LABOR</b>	15,000
<b>STORE EXP OTHER</b>	1,000
<b>COST/RV PTS SERVICE</b>	15,000
<b>COST/RV-STORE</b>	10,000
<b>COST/SNK BAR MDSE</b>	27,500
<b>COST/STORE MDSE</b>	26,000
<b>ACTIVITIES</b>	20,000
<b>MAINTENANCE-EQPT</b>	27,000
<b>MAINTENANCE-COMPUTER</b>	10,500
<b>MAINTENANCE-PHONE</b>	1,500
<b>MAINTENANCE-RNTLS</b>	6,000
<b>MAINTENANCE-B&amp;GRN</b>	55,000
<b>MAINTENANCE-POOLS</b>	18,000
<b>ELECTRIC</b>	105,000
<b>WATER</b>	2,000
<b>PROPANE OUR USE</b>	15,000
<b>PROPANE RESALE</b>	14,500
<b>SEWER</b>	4,250
<b>TELEPHONE</b>	11,000
<b>INTERNET</b>	1,000
<b>PROPERTY TAXES</b>	110,000
<b>VEHICLE INSURANCE</b>	1,700
<b>RESORT INSURANCE</b>	36,000
<b>ERR/OMM (D&amp;O) INSUR</b>	3,800
<b>MEMBERSHIP SALES EXP</b>	20,000
<b>ADVERTISING</b>	11,000
<b>OFFICE SUPPLIES</b>	15,000
<b>POSTAGE/MAILING</b>	7,000
<b>ACCOUNTANT FEES</b>	17,000
<b>LEGAL FEES</b>	5,000
<b>COLLECTION FEES</b>	25,000
<b>DEPRECIATION</b>	200,000
<b>EQUIPMENT RENTAL</b>	11,000
<b>TRANSPORTATION</b>	500
<b>MISC EXPENSES</b>	3,000
<b>LICENSES &amp; PERMITS</b>	1,400

<b>CREDIT CARD DISC</b>	20,000
<b>BANK CHARGES</b>	100
<b>INTEREST EXPENSE</b>	4,000
<b>SALES AND USE TAX</b>	500
<b>FEDERAL INCOME TAX</b>	14,500
<b>STATE INCOME TAX</b>	5,600
<b>TOTAL EXPENSES</b>	1,518,350
<b>NET INCOME (LOSS)</b>	25,450