

BOARD MINUTES
CUTTY'S DES MOINES CAMPING CLUB
REGULAR MEETING Board Meeting – November 5, 2019

Meeting was called to order at 5:27 p.m.

Present were Ron Haynes, Travis Mollendor, Kim Rawlings, Brad Nelson, Stan Nevins & Brian Hebron.

Club President, Ron Haynes called the Board Meeting to order.

Treasurer's Report - Brad

Treasurers report 11/5/19:

Vision Bank-Operating Account (Checking)	\$ 174,637.00
Vision-Capital Expenditures MM	\$ 144,293.00
Community Choice (SAVINGS)	\$ 174,361.00
West Bank – Cash Reserves	\$ 255,108.00
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TOTAL	\$ 768,398.00
Payables	\$.00

Board Motion:

A motion to approve the Treasurer's Report by Travis, the motion was seconded by Stan. All members voted in favor.

Board Motion:

A Motion to approve the October 10, 2019 Regular Board with corrections by Travis, seconded by Brad.
All members voted in favor.

Board Motion:

A motion to approve October 10, 2019 Executive Board Meeting minutes with revisions by Travis, the motion was seconded by Stan. All members voted in favor.

Manager Report – Brian

Dates for 2020 Meetings, Indoor Pool Heater, Signage for Illegal Dumping posted, 2-year license for raffles.

Board Motion:

A Motion to approve dates and times for 2020 Member/Special/Club Hall Meetings by Brad, seconded by Travis.
All members voted in favor.

2020 Approved Dates:

Saturday, May 16th, 2020 at 10:30am – Club Hall Meeting

Monday, June 1, 2020 at 5:00pm – Board of Directors Candidate Resumes Due & Eligible Voter List is generated.
[Members must have all outstanding dues paid to be eligible to vote in Board of Directors elections].

Saturday, June 20, 2020 at 10:30am – Club Hall Meeting
Saturday, June 27, 2020 at 10:30am – Meet the Candidates
Sunday, July 12, 2020 at 2:00pm – Annual Meeting & Election Results
Saturday, August 29, 2020 at 10:30am – Club Hall Meeting

Board Motion:

A Motion to modify the Club Hall Rules to “Three Club Hall Meetings per year” from “Five Town Hall meetings per year” by Kim, seconded by Brad. All members voted in favor.

Member At Large Report – Stan
Discussion of Indoor Pool Heater.

Indoor Pool Heater – Travis

A Motion to formally vote to approve the purchase and installation of new indoor Pool Heater not to exceed \$10,000 by Travis. Seconded by Brad. All members voted in favor.

Short-Term Off-Season Site Fees - Brian

A Motion to increase the Short-Term Off-Season Site Fees to \$18.50/night plus applicable local & state sales tax and surcharge by Brad. Seconded by Stan. All voted in favor.

Annual Seasonal Site Fees (2019-2020) – Brad

A Motion to increase the Seasonal Site (currently includes sales tax) to state \$1,400 plus applicable state and local taxes (member mows) and \$1,500 plus applicable state and local sales tax (Cutty’s mows) by Brad. Seconded by Travis. All members voted in favor.

Short-Term Non-Seasonal Site (Off Season) - Brad


A Motion restrict Short-Term Non-Seasonal (Off-Season) Camping to S & O sections by Brad. Seconded by Travis. All voted in favor.

2019/2020 Proposed Budget – Brian/Brad

A Motion to accept the 2019/2020 proposed budget by Travis (see attached). Seconded by Stan. All voted in favor.

Tentative Meeting set for December 5, 2019 at 5:30pm.

There was a MOTION TO ADJOURN REGULAR MEETING by Stan, seconded by Brad. All voted in favor.

Ron Haynes, President  Date: 1-27-20

Kim Rawlings, Secretary  Date: 12/10/19

	Approved Budget <u>2020</u>
MEMBERSHIP DUES	550,000
DUES RECOVERY	48,000
TRANSFER FEES	35,000
CAMPER RENTAL	42,500
GUEST FEES	13,500
SECURITY GATE CDS	3,000
SEASONAL SITE FEE	290,000
STORAGE	120,000
SITE FEE	85,000
OKOBOJI SITE FEE	1,000
BUILDING RENTAL	8,500
RV MOVES	7,500
PATIO REVENUE	1,950
ACTIVITIES	12,500
COAST, COAST RESORT	6,500
C2C ELECTRIC SERVICE CHG	3,600
METER CHARGE	3,750
GOLF CART LICENSE & TAG	15,000
MOBILE HOME RENT	13,200
LABOR RV REPAIR	12,000
COIN LAUNDRY	10,000
WINTER SERVICE FEE	35,900
TAX MERCH RV REPAIR	12,500
RV PARTS REPAIR - STORE	20,000
WINTERIZATION	16,000
SNACK BAR SALES	85,000
TAX MERCH - STORE	12,000
GROCERIES STORE	16,000
SURCHARGE	32,500
PROPANE	30,000
INTEREST INCOME	3,500
MISCELLANEOUS	1,750
LATE FEES	7,000
TOTAL REVENUE	1,554,650

SALARIES - MANAGEMENT	128,528
SALARIES - MAINTENANCE	166,868
SALARIES - HOUSEKEEPING	48,190
SALARIES - STORE	32,500
SALARIES - SNACK BAR	30,000
SALARIES - GATEHOUSE	35,000
SALARIES - ACTIVITIES	0
SALARIES - CLERICAL	45,000
EMPLOYEE HEALTH/DENTAL	40,700
WORKMENS COMP INS	15,000
CONTINUING EDUCATION	0
PAYROLL TAXES	50,000
CONTRACT LABOR	16,500
STORE EXP OTHER	0
COST/RV PARTS REPAIR	10,000
COST/RV PARTS STORE	20,000
COST OF GOODS SOLD SNACK BAR	40,000
COST OF GOODS SOLD STORE	17,500
ACTIVITIES EXPENSE	20,000
EQUIPMENT MAINTENANCE	25,000
COMPUTER MAINTENANCE	7,500
LAUNDRY EQUIP MAINTENANCE	0
TELEPHONE SYSTEM MAINTENANCE	1,500
RENTAL UNIT MAINTENANCE	7,500
BUILDINGS & GROUNDS MAINTENANCE	65,000
POOL MAINTENANCE	15,000
ELECTRIC	95,000
WATER	25,000
PROPANE OUR USE	18,000
PROPANE RESALE	15,000
SEWER	22,500
TELEPHONE	10,000
INTERNET	0
PROPERTY TAXES	160,000
VEHICLE INSURANCE	1,400
RESORT INSURANCE	27,500
ERROR & OMISSION INSURANCE	3,500
MEMBERSHIP SALES EXP	15,000
ADVERTISING	14,000
MEALS	0

OFFICE SUPPLIES	12,000
POSTAGE/MAILING	5,500
ACCOUNTANT FEES	18,000
LEGAL FEES	3,500
COLLECTION EXPENSE	24,000
DEPRECIATION	145,000
EQUIPMENT RENTAL	12,500
TRANSPORTATION	500
MISCELLANEOUS EXPENSE	1,500
LICENSES & PERMITS	8,000
CREDIT CARD DISCOUNT	20,000
BANK CHARGES	100
INTEREST EXPENSE	2,250
SALES AND USE TAX	2,750
FEDERAL INCOME TAX	0
STATE INCOME TAX	0
TOTAL EXPENSES	1,499,786
NET INCOME (LOSS)	54,864