

BOARD MINUTES - CUTTY'S DES MOINES CAMPING CLUB

Regular Board Meeting – December 16, 2020

Meeting was called to order at 5:00 p.m.

Present were Ron Haynes, Kim Rawlings, Krista Downing, Stan Nevins, Travis Mollendor & Deb Wear.
Club President, Ron Haynes called the Board Meeting to order.

Treasurer's Report - Krista

Treasurers report 12/16/2020:

Vision Bank-Operating Account (Checking)	\$ 342,452.00
Vision-Capital Expenditures MM	\$ 195,838.00
Community Choice (SAVINGS)	\$ 175,761.00
West Bank – Cash Reserves	\$ 255,716.00

TOTAL	\$ 969,768.00
Payables	\$.00
PPP Loan (Forgiveness Paperwork submitted for approval)	\$95,252.00

Board Motion: A motion to approve the Treasurer's Report by Travis, the motion was seconded by Stan. All members voted in favor.

Board Motions: A motion to approve the 11/19/2020 Regular Board Meeting Minutes with one change by Ron, seconded by Krista. Krista, Stan, Ron, Kim & Travis voted in favor. Motion passed.

Leaf Mulcher (official vote) - Travis

A motion to officially vote to purchase a used leaf mulcher (as presented by email) not to exceed \$4,000 by Travis, seconded by Stan. Krista, Stan, Ron, Kim and Travis voted in favor. Motion passed.

General Manager Search Committee – Krista

Update. 3 top candidates have been selected and will be asked to attend an in-person panel interview with our Board of Directors.

Letter from Member - Ron

A motion to have the Co-Managers draft a letter to state the Board's review of letter and determined it was in club's best interests to not make an exception to new rule by Ron, seconded by Travis. Krista, Stan, Ron and Travis voted in favor. Kim abstained. Motion passed.

2020/2021 Budgetary Discussion - Krista

A motion to accept the proposed 2020/2021 proposed budget as presented by Travis, seconded by Stan. Krista, Stan, Ron, Kim and Travis voted in favor. Motion passed.

Member At Large - Stan

Discussion only.

There was a MOTION TO ADJOURN REGULAR BOARD MEETING by Ron, seconded by Krista.

Stan, Krista, Ron, Kim and Travis voted in favor. Motion passed.

Ron Haynes, President



Date: 2/23/2021

Kim Rawlings, Secretary



Date: 2/19/2021

<u>Approved Budget 2020-2021</u>	Approved <u>12/16/2020</u>
MEMBERSHIP DUES	570,000
DUES RECOVERY	50,000
TRANSFER FEES	42,000
CAMPER RENTAL	42,500
GUEST FEES	13,500
SECURITY GATE CDS	3,000
SEASONAL SITE FEE	290,000
STORAGE	120,000
SITE FEE	80,000
OKOBOJI SITE FEE	750
BUILDING RENTAL	5,500
RV MOVES	7,750
PATIO REVENUE	1,950
ACTIVITIES	11,000
COAST, COAST RESORT	3,500
C2C ELECTRIC SERVICE CHG	1,200
METER CHARGE	3,750
GOLF CART LICENSE & TAG	17,000
MOBILE HOME RENT	13,200
LABOR RV REPAIR	7,000
COIN LAUNDRY	5,500
WINTER SERVICE FEE	36,000
TAX MERCH RV REPAIR	12,000
RV PARTS REPAIR - STORE	19,000
WINTERIZATION	14,000
SNACK BAR SALES	85,000
TAX MERCH - STORE	12,500
GROCERIES STORE	16,500
SURCHARGE	32,500
PROPANE	30,000
INTEREST INCOME	3,000
MISCELLANEOUS	1,500
LATE FEES	8,500
TOTAL REVENUE	<u>1,559,600</u>
SALARIES - MANAGEMENT	140,000
SALARIES - MAINTENANCE	170,000
SALARIES - HOUSEKEEPING	50,000
SALARIES - STORE	32,500
SALARIES - SNACK BAR	30,000
SALARIES - GATEHOUSE	35,000
SALARIES - ACTIVITIES	1,500
SALARIES - CLERICAL	43,000
EMPLOYEE HEALTH/DENTAL	45,000
WORKMENS COMP INS	12,500
CONTINUING EDUCATION	500
PAYROLL TAXES	50,000
CONTRACT LABOR	17,000
STORE EXP OTHER	1,000

COST/RV PARTS REPAIR	11,500
COST/RV PARTS STORE	17,000
COST OF GOODS SOLD SNACK BAR	40,000
COST OF GOODS SOLD STORE	18,000
ACTIVITIES EXPENSE	20,000
EQUIPMENT MAINTENANCE	25,000
COMPUTER MAINTENANCE	10,000
LAUNDRY EQUIP MAINTENANCE	1,500
TELEPHONE SYSTEM MAINTENANCE	1,500
RENTAL UNIT MAINTENANCE	7,500
BUILDINGS & GROUNDS MAINTENANCE	65,000
POOL MAINTENANCE	15,000
ELECTRIC	93,000
WATER	27,500
PROPANE OUR USE	15,000
PROPANE RESALE	15,000
SEWER	25,000
TELEPHONE	12,000
INTERNET	0
PROPERTY TAXES	155,000
VEHICLE INSURANCE	1,600
RESORT INSURANCE	28,000
ERROR & OMMISSION INSURANCE	3,500
MEMBERSHIP SALES EXP	15,000
ADVERTISING	10,000
MEALS	1,500
OFFICE SUPPLIES	12,000
POSTAGE/MAILING	5,500
ACCOUNTANT FEES	20,000
LEGAL FEES	3,500
COLLECTION EXPENSE	25,000
DEPRECIATION	140,000
EQUIPMENT RENTAL	12,500
TRANSPORTATION	500
MISCELLANEOUS EXPENSE	1,600
LICENSES & PERMITS	8,000
CREDIT CARD DISCOUNT	20,000
BANK CHARGES	250
INTEREST EXPENSE	3,000
SALES AND USE TAX	1,000
FEDERAL INCOME TAX	15,000
STATE INCOME TAX	3,000
TOTAL EXPENSES	<u>1,532,950</u>
NET INCOME (LOSS)	<u>26,650</u>